

Withdrawal Form

To be used by any student who wishes to withdraw from **ALL** classes after the start of instruction.

UCR Summer Sessions and Special Programs, 1200 University Ave., Riverside, CA 92507 (951) 827-3044 <http://summer.ucr.edu>

Dropping VS. Withdrawing - If you are registered in multiple courses and want to drop some, but not all of your courses, you would be dropping individual courses. Please use the Add/Drop form. If you are registered in one or more courses and want to withdraw from all of your courses (after instruction has begun), this means that you will be withdrawing from the University for the term. Please use this form.

Complete form and return to the Summer Sessions Office Rm. 326, 1200 University Ave., Riverside, CA 92507 or fax (951) 827-7370

Name _____ Student ID Number _____ Phone No. _____

Are you a regularly enrolled UCR student? Yes [] No [] **Are you receiving Financial Aid in the summer?** Yes [] No []

Student Signature _____ Date _____

Director's Signature (as appropriate) _____ Date _____

I wish to withdraw from all my courses. (Please list courses here)

Session	Call #	Dept.	Course#	Grade type	Units	Course Fees	Last day you attended each class.(required)
<i>Ex. II</i>	<i>12345</i>	<i>ANTH</i>	<i>001</i>	<i>Letter Grd</i>	<i>4</i>	<i>\$588</i>	

Indicate the reason for the withdrawal:

● If you withdraw from the university during the refund period, you may be eligible for a refund depending on the date of withdrawal. Your refund amount may be decreased to pay any other bills you owe UCR. If you are receiving financial aid, you should talk with your Financial Aid counselor to determine your eligibility for future aid and any obligations for repayment. Federal aid recipients who withdraw prior to the 60% point in the term will be subject to a reduction in their award and will be billed for funds previously disbursed.

● In addition, if you withdraw after the drop deadline, a grade of "W" will appear on your academic record for each course. If you withdraw after the withdrawal deadline, complete a Summer Sessions Petition form, and provide documentation to support your request.

Office Use Only

Received _____ OPID _____

Processed _____ OPID _____

Refunds, if applicable, are calculated from the date this form is submitted and not the date on which you last attended class(es). Please see the Summer Sessions catalog for refund dates. Check refunds will be mailed to your local address or automatically deposited to your direct deposit account. Credit card refunds will be processed back to the original card used. **UCR students:** credit balanced from summer sessions will automatically be applied to any outstanding debt first before being issued as a refund. Allow 2-3 weeks processing.